



Chairman: David Vaught

Members: Ed Bedore, Ricardo Morales, Larry Ivory, Bill Black

July 10, 2013

Bill Grunloh  
Chief Procurement Officer  
Illinois Department of Transportation  
Executive Ethics Commission  
2300 S. Dirksen Pkwy  
Room 200  
Springfield, Illinois 62764

**Re: 50-35 Potential Conflict of Interest Prime Contact 76479**

Dear Mr. Bill Grunloh,

In accordance with the requirements of Section 50-35 of the Illinois Procurement Code, I have reviewed your request received July 10, 2013 and understand the facts to be as follows:

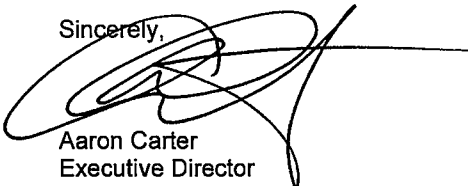
- 1) The Illinois Department of Transportation has issued a request for a review and comment on potential conflicts of interest disclosed by PJR & Associates, Inc.
- 2) The contract pertains to the contract for construction and related services in Clinton County.
- 3) PJR & Associates, Inc was selected using prime contracted with subcontractor/competitively sealed bidding.
- 4) The disclosure form submitted on behalf of the PJR & Associates, Inc indicates the following:
  - a. Patricia Reiman has disclosed that her daughter, Cindy Svanda, has been elected to the office of Jackson County Circuit Clerk. This is being disclosed in response to item 2(d) of the Form A Financial Interest Disclosure.
- 5) The Illinois Department of Transportation confirmed that none of the disclosed individuals were in a position to influence the award of this contract. The Illinois Department of Transportation and CPO Bill Grunloh indicate that it would be in the best interest of the State to approve this conflict of interest due to the using agency's needs and the value of the contract.

Based on the foregoing, you are requesting my review and comment pursuant to the Illinois Procurement Code.

Review and Comment

After careful review of the documentation provided, I do not view the relationships disclosed above as creating a conflict of interest sufficient to preclude the Illinois Department of Transportation from entering into a contract with PJR & Associates, Inc for the services outlined in your letter received July 10, 2013.

Sincerely,



Aaron Carter  
Executive Director

Cc: EEC General Counsel



# CHIEF PROCUREMENT OFFICE

Bill Grunloh, Department of Transportation - Highway Construction

July 9, 2013

Procurement Policy Board  
222 South College Street, Suite 231  
Springfield, IL 62704

RE: Conflict of Interest Disclosure – PJR & Associates, Inc., Sub-Contractor for contract 76479 from the April 26, 2013 letting

Dear Mr. Carter:

Attached is the potential conflict of interest form for PJR & Associates, Inc., a sub-contractor for a contract from the April 26, 2013 letting. PJR was selected by Sangamo Construction Company (Sangamo).

Prime Contract 76479 consists of construction related services in Clinton County, and involves: replacing the bridge (S.N. 014-0014) carrying Illinois Route 127 over the Kaskaskia River located 2.5 miles southeast of Carlyle and 6.26 miles of roadway improvements including intersection improvements and realignment. PJR will erect structural steel and perform repairs.

Sangamo was selected via competitive sealed bidding process. A description of the contract and low bid amount is enclosed with this letter and conflict of interest checklist. This contract is in the Department's interests of constructing new structures to ensure the safety of the motoring public.

Patricia Reiman has disclosed that her daughter, Cindy Svanda, has been elected to office of Jackson County Circuit Clerk. This is being disclosed in response to Item 2(d) of the Form A Financial Interest Disclosure.

This conflict has been reviewed by our office, and it has been determined that this is not an actual conflict and will not interfere in the execution of these contracts.

If you have any questions concerning this request, please contact Michael Copp of the Bureau of Construction, at 217-782-3413.

Sincerely,

Gretchen Tucka,  
State Purchasing Officer

Enclosures

STATE OF ILLINOIS  
PROCUREMENT POLICY BOARD  
CONFLICT OF INTEREST REVIEW  
CHECKLIST

Please ensure that the following documents are included with your request:

- ☒ Cover letter with overview of the potential Conflict of Interest
- ☒ Conflict of Interest Review Request Form
- ☒ Copy of Proposed Contract\*
- ☒ Any Prequalification Information Submitted by the Vendor
- ☒ Prior Procurement Policy Board/Office of the Governor Conflict of Interest Review Letter for this Vendor
- ☒ Copy of the Disclosure/Certification Documents Submitted by the Vendor

\*may be the proposed contract sent in with a RFP response, a copy of the solicitation response, etc.

Please scan original documents\*\* with signatures and email to:

aaron.carter@illinois.gov  
cc: deanna.rossetto@illinois.gov

If you are unable to scan and email the original signed documents, please send to:

Procurement Policy Board  
222 South College Street, Suite 231  
Springfield, IL 62704

\*\*If you scan and email the original documents, please do not send the original documents to our office. Please keep the documents in your procurement file.

## CONFLICT OF INTEREST REVIEW REQUEST FORM

The following information must be filled in as accurately and completely as possible. This form will be sent to the Procurement Policy Board providing essential information needed to review and determine if an actual conflict of interest exists, which is sufficient to preclude the State from entering into the attached proposed contract pursuant to section 50-35(d) of the Illinois Procurement Code.

### CONTRACTING AGENCY INFORMATION

Using Agency: Department of Transportation  
Address: 2300 South Dirksen Parkway City/State: Springfield, IL  
Contact Person: Michael D. Copp Title: Prequalification Engineer  
Phone: 217.782.3413 Fax: 217.524.4922  
Email: michael.copp@illinois.gov

### VENDOR INFORMATION FOR VENDOR WITH POTENTIAL CONFLICT

This Vendor is: ☐ Prime Vendor ☒ Sub-contractor  
Name of Vendor: PJR & Associates  
Address: 4883 Rock Crusher Road City/State: Campbell Hill, IL 62916  
Contact Person: Patricia Reiman Title: President  
Phone: 618.426.3325 Fax: 618.426.3713  
Email: pjr@egyptian.net

Procurement Bulletin Reference Number: Prime Contract 76479 Date Posted to Bulletin:

### CONTRACT INFORMATION

Describe the need for this procurement or proposed contract: Prime Contract 76479 consists of construction related services in Clinton County, and involves: replacing the bridge (S.N. 014-0014) carrying Illinois Route 127 over the Kaskaskia River located 2.5 miles southeast of Carlyle and 6.26 miles of roadway improvements including intersection improvements and realignment. PJR will erect structural steel and perform repairs.

Total Contract Amount (Estimate if actual is unknown): \$ Prime:10,630,469.01

Contract Begin Date: Will begin upon authorization to proceed is received. Contract End Date:

Describe any Renewal Options (i.e. One 2-year Option): No renewal options

### PROCUREMENT PROCESS

What was the method of procurement used to select this vendor? Contractor-subcontractor process.

If this vendor was selected using a competitive process, how many vendors responded to the bid? Not Applicable

Were any vendors disqualified? Not Applicable If yes, please explain why.

If a multiple award, how many vendors were awarded a contract? Not a multiple award/

Were there any instances of low vendor rejections? Not Applicable If yes, please explain why.

#### EXPLANATION OF POTENTIAL CONFLICTS OF INTEREST

For each individual identified as causing a potential conflict of interest, include the following information: name, relationship (if applicable), Agency of State employment, start date, job title and responsibilities. Indicate if any of the named individuals earn more than \$106,447.20 and explain the potential conflict of interest.

Patricia Reiman has disclosed that her daughter, Cindy Svanda, has been elected to office of Jackson County Circuit Clerk. This is being disclosed in response to Item 2(d) of the Form A Financial Interest Disclosure.

If a prime vendor, did they disclose their use of lobbyists? ☐ Yes ☐ No  
If yes, did the lobbyists lobby on behalf of the vendor to secure this contract? ☐ Yes ☐ No

PROVIDE A WRITTEN STATEMENT SIGNED BY THE AGENCY REPRESENTATIVE FOR YOUR AGENCY STATING:

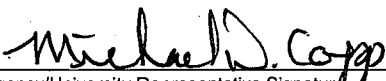
1. Is the conflict an actual conflict and whether or not any of the above named individual(s) were in a position to influence the State's award of this contract.

This is not an actual conflict. Neither of Ms. Reiman nor Ms. Svanda has the ability to interfere in the competitively sealed bidding process. The Competitively Sealed Bidding Process is designed to remove any potential for interference.

2. Why is it in the best interest of the State to proceed with this contract.

This is for bridge structure replacement. This is in line with the Department's mission of maintaining safe roadways for the motoring public.

AGENCY/UNIVERSITY REPRESENTATIVE SIGNATURE

  
Agency/University Representative Signature

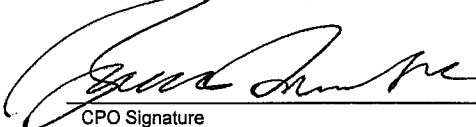
Michael D. Copp  
Agency/University Representative Printed Name

7/9/2013  
Date

217.782.3413  
Agency/University Representative Telephone

michael.copp@illinois.gov  
Agency/University Representative Email Address

CPO SIGNATURE REQUIRED

  
CPO Signature

Bill Grunloh  
CPO Printed Name

7/9/2013  
Date

217.558.5434  
CPO Telephone Number

bill.grunloh@illinois.gov  
CPO Email Address